



State of Rhode Island  
**Department of Business Regulation**



**DIVISION OF COMMERCIAL LICENSING & REGULATION**

**AUTO BODY SECTION**

**233 RICHMOND STREET, SUITE 230**

**PROVIDENCE, RI 02903-4230**

[www.dbr.state.ri.us](http://www.dbr.state.ri.us)

**Telephone: (401) 222-2416**

**TDD: (401) 222-2999**

**Fax: (401) 222-6654**

**AUTO BODY DEPARTMENT COMPLAINT FORM**

**Instruction: Please complete this form and return to the above address if you have reason to believe that a licensee regulated by the Department has violated the law.**

Complainant's Name: Last First Middle

Address City/Town State Zip

Mailing Address (if different from residence)

Home Telephone Business Telephone & Ext.

Auto Body about whom you are making a complaint

Auto Body Address

Type of violation (see back page)

Date, Time and place of alleged violation

Other Federal, State or Local agencies or legal counsel you have contacted regarding this complaint.

**R.I.G.L. Sec. 5-38-10. Grounds for denial, suspension or revocation of licenses. The Department of Business Regulation may deny an application for license or suspend or revoke a license after it has been granted, for the following reasons:**

**Note: Please indicate which section of the law listed below pertains to your complaint.**

- 1) On proof of unfitness of applicant to do business as an automobile body repair shop;**
- 2) For any misstatement by applicant in application for license;**
- 3) For any failure to comply with any provision of Rhode Island General Laws §5-38-1 et seq. or with any rule or regulation, promulgated by the Department**
- 4) For defrauding any customer;**
- 5) For dismantling any automobile without the written authorization of the owner thereof;**
- 6) For refusal to surrender any automobile to the owner thereof upon tender of payment of the proper charges for towing and work done on that automobile;**
- 7) For having indulged in any unconscionable practice relating to the business as an automobile repair shop;**
- 8) For willful failure to perform work as contracted for;**
- 9) For failure to comply with the safety standards of the industry; or**
- 10) For the purchase of used vehicle parts from unlicensed entities.**

**Please set forth the allegations against the licensees. You may attach additional sheets for your explanation, if necessary.**

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**The undersigned swears to or affirms the truth and accuracy of all statements, answers, representations and allegations contained herein, including all statements hereto attached.**

**Complainant's signature**\_\_\_\_\_

**Date**\_\_\_\_\_